

# **Monroe City Library**

## **2005-2007**

### **Technology Plans**

#### **2005 Goals**

Maintain active consideration of technical needs of library while working with architects who will be developing blue prints for building addition and remodeling. We wish to anticipate emerging technology, create space for additional computers for the convenience of all age groups. Access to the library and computers will be ADA compliant.

Purchase software for Visually Impaired computer. This computer will make it possible for sight impaired patrons to utilize computer services. This will be purchased with Community Library Development Grant funds when they become available in the Spring.

Develop availability of MP3 sound recordings. This will include the development of written policy for buying and lending MP# players. Trucking companies will be invited to donate players for the use of their employees. Should this resource fail we will research and write a Spring LSTA for purchase of these players. These materials will be of great benefit to the many patrons who drive long distances in their work as well as our other patrons who regularly damage our sound records. Reducing the number of discs handled will reduce the risk of accidents in their driving and accidents to our materials.

Upgrade administrative record keeping from word processing records to database and spreadsheet records. This will facilitate efficient accessing of information for reports and goal planning in the future.

Develop a computer based tracking system for patron use of computers. This may be included in the consideration to introduce the use of library cards to our facility. Financial constraints will be the primary consideration in the breadths of this goal. We expect to provide more reliable availability of computers to our patrons, reduce policy abuse, and create an overall improvement of experience for patrons who wish to use the computers.

Staff training for computer issues as training becomes available.

#### **2006 Goals**

Continue development of library cards for patrons if this goal has not already come to fruition.

Write Fall LSTA grant to replace aging File Server and upgrade appropriate software.

Continue preparation for CDBG building project as needed.

Purchase handheld scanner for managing inventory as we get ready to upgrade library space.

This may be done via Spring LSTA grant. This should facilitate order while continuing to make all library services available to patrons.

Development of short-term computer training program for patrons, particularly Senior Citizens.

Continue to upgrade staff skills on computers.

#### **2007 Goals**

Upgrade Gates donation computers software and memory as necessary.

Upgrade Circulation, Administrative, and Electronic Catalog computers software and memory as necessary.

Research availability of additional computers for installation in newly completed building.

Research resources for digitization of community historical records to be made available to citizens and visitors who are specifically seeking this type of information from the library. Space included in the remodel plans if this type of record can be provided to patrons.

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